



COMPLETE FOOD VENDING, COFFEE & CATERING SERVICES

P.O. BOX 876, FARIBAULT, MN 55021 507-334-8414 / 800-642-6254 / FAX 507-332-8036
www.csvending.com

Warehouse Lead Order Selector

Full Position

Work Schedule: Sunday – Thursday

Join a Great Team!

You pull, pick, stack and oversee the process. But when you are a Lead Order Selector with C&S Vending, you are more than that. When our customers are hungry, you provide the things they crave. You make people happy. Come join a hardworking team that is dedicated to our customers. Our warehouse is all about efficiency, accuracy, flexibility, and teamwork.

The Warehouse Lead Order Selector will assist in coordinating daily warehouse activities ensuring processes and staff are efficient; orders are picked correctly and loaded on the correct truck; and warehouse is kept clean. This position will be responsible for floating, training, assigning, closing process, and communicating job expectations of order selectors. Provide direction to order selectors, assign order selectors to work area and cleaning task(s). Identify area(s) (beverage, snack, loading truck, cleaning) that need help and assist.

Understand the role of the warehouse and the impact the order selectors have on our customers.

Warehouse Hours: Sunday - Friday

Sunday hours 8:00am to Finish (approx. 5:00pm)

Monday - Thursday hours 8:00am to Finish (approx. 6:00 – 7:00pm)

Friday hours 10:00am to Finish (approx. 3:00pm)

Full-time Employees: We offer competitive wages starting at \$18.00 per hour plus a comprehensive benefits package that includes: Medical, Dental, Vision, Life Insurance, Paid Time Off, Paid Holidays, 401(k), Fresh Food Discounts, and opportunities for advancement.

A DAY IN THE LIFE OF A WAREHOUSE LEAD ORDER SELECTOR:

Skip the gym - you'll be regularly lifting up to 50 lbs.

Perform Order Selector duties, support and develop the warehouse team.

Pick fast & pick easy - our smart technology knows exactly how much you need to grab so you will too.

Like to be active - positions requires walking, lifting, pushing, pulling, carrying, climbing, bending, twisting, reaching, etc.

Responsibilities:

- Communicate clearly and effectively with other Leads. Collaborate workload with other Lead and provide coverage when other Lead has time off.
- Train new hires, recommend and implement new training strategies.
- Work with supervisor on resolving errors, recommended new process to prevent future errors.
- Coach employees with performance or productivity issues.
- Recognize staffing needs. Assist with determining staffing levels and assigning workload; to include training and cross-training. Flexible with schedule, willing to work additional hours or different hours to cover staffing shortage.
- Assist with staffing/scheduling (holidays, change in weather, customer's needs change, vacation, employees calling in sick or not showing up, etc.)
- Stock and backstock snack and beverage in the morning and throughout the day.
- Ensure end of day tasks are completed. Responsible for closing and locking warehouse.

Qualifications:

- 2-year warehouse experience preferred.
- Lead experience preferred.
- Forklift certified or capable of being certified.
- Valid Non-CDL Class D driver's license and good driving record.
- Strong people skills
- Strong communication and reasoning skills
- Proven attendance record
- Strong attention to detail
- Ability to problem solve and work as a team
- Ability to lift 54lbs and push/pull 95lbs

About C&S Vending: Achieving leadership in the food service industry:

C&S Vending provides vending, micro markets, and office coffee service covering an approximate 150-mile radius from our headquarters. C&S Vending has been in business for over 50 years and is a third-generation family run business focusing on customer excellence.

C&S Vending is a diversity growth-oriented organization. Our goal is to improve the quality of work life by using fair and consistent treatment and providing equal growth opportunities for ALL associates. We are an Equal Opportunity Employer that considers applicants without regard to race, sex, religion, national origin, disability, sexual orientation, gender identity, or protected veteran status.

Qualified candidates must be able to perform the essential functions of this position satisfactorily with or without a reasonable accommodation. Disclaimer: this job post is not necessarily an exhaustive list of all essential responsibilities, skills, tasks, or requirements associated with this position. While this is intended to be an accurate reflection of the position posted, the Company reserves the right to modify or change the essential functions of the job based on business necessity.